Create Bumpers With GarageBand

Also known as intros and outros, front and back bumpers give your podcast a polished, professional feel. You only need to create your bumpers once. Then save them to iTunes, and they'll be at your fingertips every time you podcast.
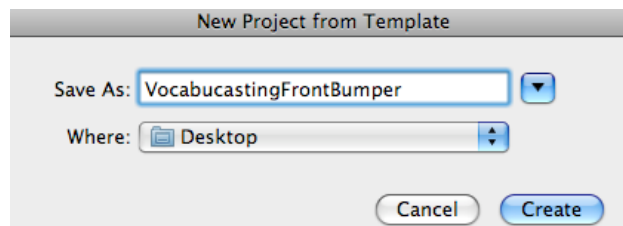
Create Your Bumpers
- Open GarageBand from the dock**.**
- Click *New Podcast Episode.*

Save Your File
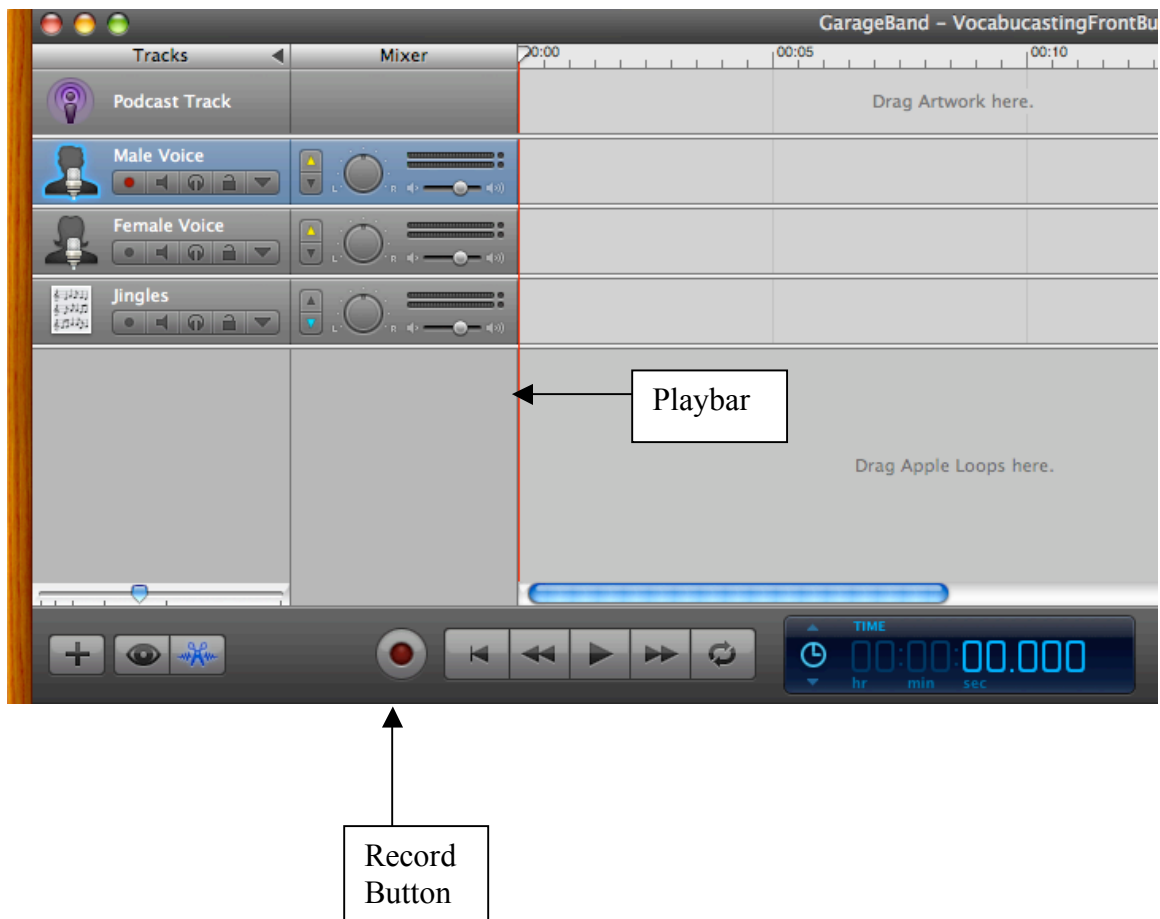A second window opens asking you to name and save the file.
- In the Save As box: Type in the name of your podcast and FrontBumper/Intro.
- Click *create* and this will save the file in the default GarageBand folder located in the Music folder.
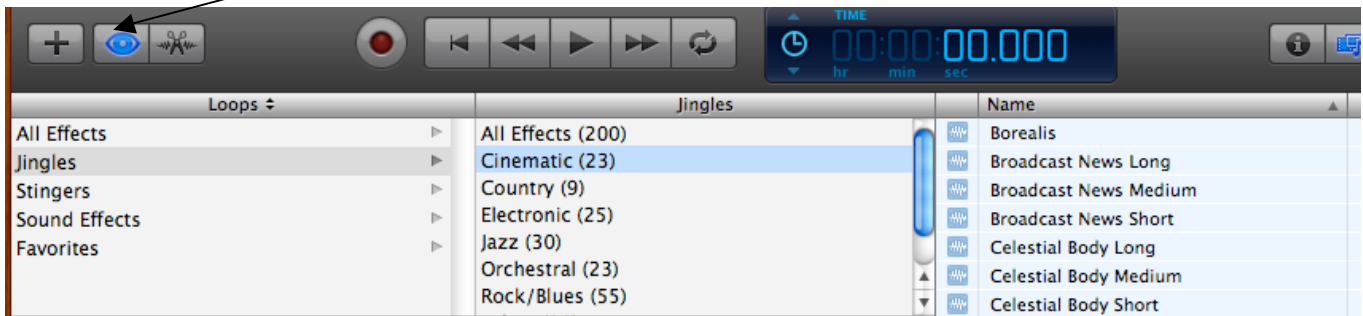
Start Your Recording

You are now ready to record your front bumper.

- Choose *Male or Female Voice* from the tracks menu. When you click on the silhouette icon it turns blue, indicating this track is selected.
- Click and release the mouse on the round red record icon and say your intro. For example, "Hello, this is room 22 vocabucasting live from Park School." A purple box will appear next to the voice track you selected. When you are done recording, click the record icon again.
- The playbar is the line running vertically through the timeline. It shows the point in the project currently playing.
- To stop the playbar, press the spacebar on your keyboard or the play button on your screen.

Adding Jingles, Stingers, Sound Effects
To view the Jingles, click on the eye icon on the toolbar. Jingles will appear in the lower window.

These are copyright free songs that you can use in your project. Choose jingles, the style of jingle, and then the jingle title. The jingle will play.
- Clicking from one title to another will allow you to preview jingles.
- Select the jingle you like and drag it to the track Jingles.
- Stingers and effects can be added in the same way.
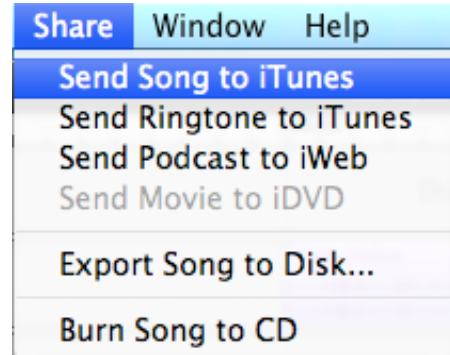
Arranging Your Bumper
Now that you have your tracks, you can move them around by clicking and dragging. For the front bumper you may want to lead with music and follow with your voice. Often the end bumper/outro starts with voice and ends with music. You can have your music and voice overlap.

Saving Your Bumper

If you save your bumpers in iTunes, they will be available to use each time you make a podcast.

- Go to the *Share* menu and click on *Send song to iTunes.*
- Choose your playlist and click *Share.* Your bumper will go into iTunes as an AAC or MP3 file.

Creating an Outro Bumper

With the Intro Bumper open in Garage Band, delete your voice recording and create a new one with an exiting message and the same music. Example: "Thank you for joining us. Tune in next week." You may want to reverse the music and voice positions by clicking and dragging. Use the SHARE MENU to send to iTunes. Once in ITunes, rename it as your OUTRO Bumper.

Adding Bumpers to Podcasts

Now you have your bumpers available to you when you create a new podcast in GarageBand.

- Click on the media button.
- Select *Audio* in your Media Browser.
- Drag your bumpers into an available track, positioning them at the beginning and end of the podcast.